



One Mission, One Voice

Grant Related Discrimination Complaint Form

The Illinois Coalition Against Domestic Violence (ICADV) is committed to prohibiting discrimination in the grant-funded workplace and in the delivery of services by its funded programs. ICADV does not discriminate based on actual or perceived race, color, religion, sex, national origin, ancestry, age, order of protection status, marital status, physical or mental disability, military status, sexual orientation, or unfavorable discharge from military service. Please complete this form to file a discrimination complaint against ICADV funded programs. ICADV may forward your complaint to the United States Department of Justice, Office of Justice Programs, Office of Civil Rights, the Equal Opportunity Employment Commission, the Illinois Department of Human Rights, and the Illinois Criminal Justice Information Authority.

Please complete this complaint form and submit the complaint to ICADV. You may attach additional pages and provide additional documentation or evidence with this complaint. Please provide as much detail as possible in your complaint. You may submit this complaint via mail or email to the following address:

Illinois Coalition Against Domestic Violence
Attn: Civil Rights Officer
806 South College Street
Springfield, IL 62704
grants@ilcadv.org

You may also submit your complaint directly to:

Illinois Criminal Justice Information Authority
Attn: Grant Monitor/CRO – ICADV
300 W Adams, Suite 200
Chicago, IL 60606
CJA.CivilRightsOfficer@illinois.gov

Office of Civil Rights/Office of Justice Programs/U.S. Department of Justice
810 Seventh Street N.W.
Washington, D.C. 20531
<https://ojp.gov/about/ocr/complaint.htm>

EMPOWERING WOMEN. EXPANDING AWARENESS. ERADICATING VIOLENCE.

ICADV ~ 806 South College Street ~ Springfield, IL 62704
www.ilcadv.org ~ ilcadv@ilcadv.org ~ phone: 217-789-2830

Illinois Department of Human Rights – Springfield

535 W Jefferson, 1st Floor, Intake Unit

Springfield, IL 62702

<https://www2.illinois.gov/DHR/filingacharge/pages/intake.aspx>

Illinois Department of Human Rights – Chicago Office

100 W Randolph Street, 10th Floor, Intake Unit

Chicago, IL 60601

<https://www.2.illinois.gov/DHR/filingacharge/pages/intake.aspx>

Employment complaints may be submitted directly to the Equal Employment Opportunity Commission (EEOC) at <https://www.eeoc.gov/employees/howtofile.cfm>.

EMPOWERING WOMEN. EXPANDING AWARENESS. ERADICATING VIOLENCE.

ICADV ~ 806 South College Street ~ Springfield, IL 62704
www.ilcadv.org ~ ilcadv@ilcadv.org ~ phone: 217-789-2830

Grant Related Discrimination Form

TODAY'S DATE:

CONTACT INFORMATION (required)

Full Name:

Street Address:

City, State, Zip Code:

Email:

Phone:

Alternate Phone:

ALTERNATE CONTACT INFORMATION

Provide the name of a person who can contact you in the event this office is unable to locate you. Make sure their mailing address is different from your mailing address. Your charge could be dismissed if you do not provide this information and you are unable to be located.

Full Name:

Street Address:

City, State, Zip Code:

Email:

Phone:

DISCRIMINATION TYPE

Please check the box for the type of discrimination you experienced:

Race/Color

National Origin

Religion

Sex

Disability

Sexual Orientation

Gender Identity

Age

Does your charge of discrimination involve:

Your Job or Seeking Employment?	You Using Facilities or Someone Providing Services/Protection to You (or others)?
If yes, which of the following apply?	If yes, how?
Hiring	Brutality
Work Assignment	Harassment
Promotion	Language
Demotion	Applying Rules/Laws Differently
Discipline	Access to Buildings/Programs
Layoff/Recall	Retaliation
Retaliation	Different Standards/Opportunities/Programs
Termination	Segregation
Other (specify)	Other (specify)

RESPONDENT INFORMATION

Provide the following information regarding the agency that discriminated against you in Illinois.

Business Name:

Street Address:

Suite/Office/Apartment #:

City, State, Zip Code:

Email:

Phone:

Primary Contact person:

Name of the specific individual (if known) who discriminated against you:

If you have been employed by the Respondent, please complete the following:

Job Title:

Date Hired:

Department:

Date of termination (if applicable):

Supervisor:

Were you on probation: Yes No

Date(s) of Discriminatory Conduct:

Describe the discriminatory conduct (attach additional pages if necessary):

Reasons given by the Respondent for the action(s) taken against you:

Name of the person who gave you this information (from the question above):

Job Title of this person:

WITNESS INFORMATION

Witness #1

Full Name:

Street Address:

City, State, Zip Code:

Email:

Phone:

Witness #2

Full Name:

Street Address:

City, State, Zip Code:

Email:

Phone:

PREVIOUS COMPLAINTS

Have you filed a previous complaint against this Respondent on this matter with ICADV, ICJIA, or any other agency?

Yes

No

If yes, provide the date of the previous complaint:

If yes, provide the name of the agency to which you submitted the complaint:

SPECIAL BASES:

SEXUAL HARASSMENT:

If you claimed Sexual Harassment as a basis, please provide the name and contact information of the harasser:

Full Name:

Street Address:

City, State, Zip Code:

Email:

Phone:

Title:

PHYSICAL OR MENTAL DISABILITY:

If you claimed Physical or Mental Disability as a basis:

State your medically diagnosed disability/ies:

Explain how the Respondent became aware of this/these disabilities:

RETALIATION

If you claimed Retaliation as a basis:

State the circumstances of the prior action for which you are being retaliated against (for example, testifying at a discrimination hearing, or filing a prior charge). Include dates, and any pertinent information regarding the prior incident (attach additional pages if necessary).

Title VI of the Civil Rights Act (Title VI) of 1964, prohibiting discrimination in federally assisted programs based on race, color, and national origin in the delivery of services or benefits

Omnibus Crime Control and Safe Streets Act (Safe Streets Act) of 1968, prohibiting discrimination in programs funded under the statute, both in employment and in the delivery of services or benefits, based on race, color, national origin, sex, and religion

Section 504 of the Rehabilitation Act (Section 504) of 1973, prohibiting discrimination in federally assisted programs based on disability both in employment and in the delivery of services or benefits

Title IX of the Education Amendments (Title IX) of 1972, prohibiting discrimination in federally assisted education programs based on sex both in employment and in the delivery of services or benefits

Title II of the Americans with Disabilities Act of 1990, prohibiting discrimination based on disability both in employment and in the delivery of services or benefits

Age Discrimination Act (Age Act) of 1975, prohibiting discrimination in federally assisted programs based on age in the delivery of services or benefits

Juvenile Justice and Delinquency Prevention Act (JJDP) of 1974, prohibiting discrimination in programs funded under the statute, both in employment and in the delivery of services or benefits, based on race, color, national origin, sex, and religion

Victims of Crime Act (VOCA) of 1984, as amended, prohibiting discrimination in programs funded under the statute, both in employment and in the delivery of services or benefits, based on race, color, national origin, sex, religion, and disability

Violence Against Women Act (VAWA) of 1994, prohibiting discrimination in programs either funded under the statute or administered by the Office on Violence Against Women, both in employment and in the delivery of services or benefits, based on actual or perceived race, color, national origin, sex, religion, disability, sexual orientation, and gender identity

Executive Order 13,559, prohibiting discrimination in federally assisted social service programs based on religion in the delivery of services or benefits

The Illinois Human Rights Act, prohibiting discrimination in Illinois with respect to employment, financial credit, public accommodations, housing and sexual harassment, as well as sexual harassment in education